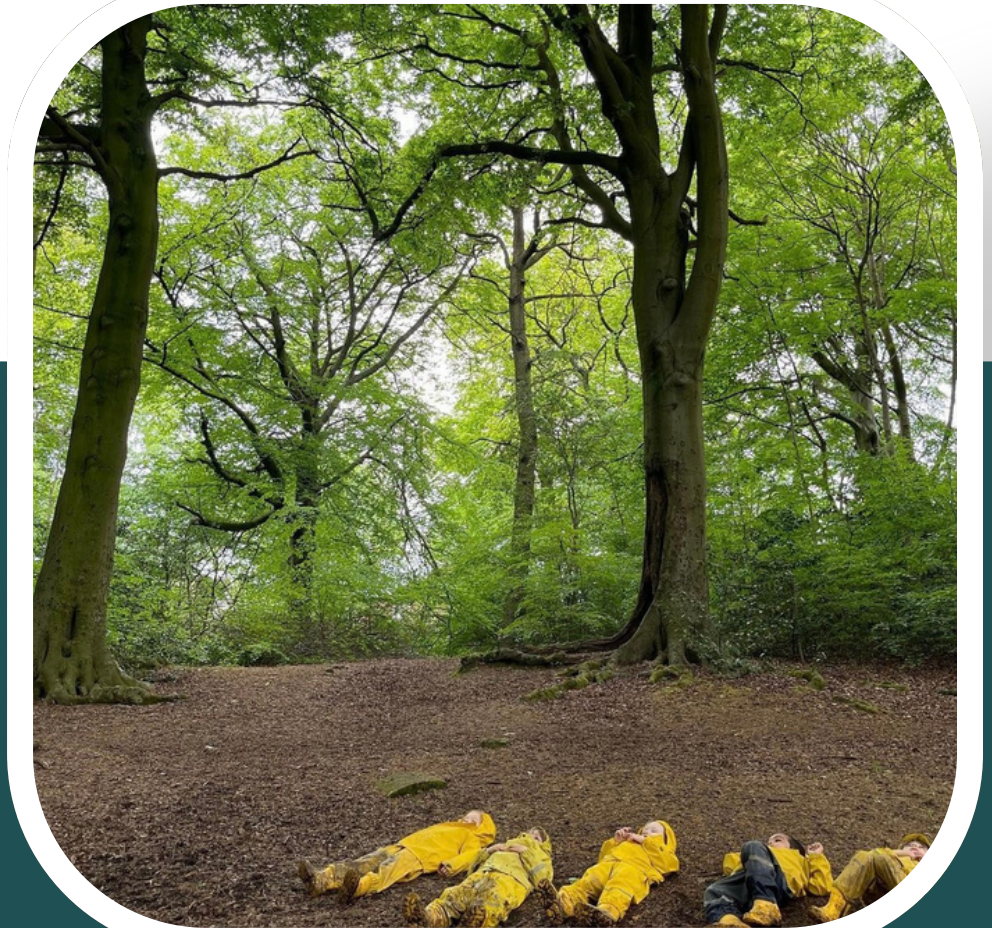




Manor Wood Primary

Where it
all
begins....



Every child matters. Every moment counts.



<https://www.manorwoodps.org.uk>

Welcome

Welcome to Manor Wood Primary School, where children are at the heart of what we do and where our committed, inspirational staff go the extra mile to ensure that our young people thrive in a happy and supportive environment. Described as a place where "Every child matters and every moment counts."

Manor Wood Primary School and Children's Centre provide children from 6 months – 11 years with a sense of belonging in an atmosphere of inclusion, tolerance, trust and mutual respect. We welcome families from diverse faiths and cultures, and work with them and the local community to provide the very best education and opportunities for all. We are passionate about making a difference every day and believe that our children should be active, confident and resilient learners who are inspired by their environment and the curriculum. We want them to aim high and achieve great things as we are a school where children's individual talents and dreams are nurtured and celebrated.

Kate Humphries
Headteacher



<https://www.manorwoodps.org.uk>



Manor Wood Primary School. Where it all begins...



Our Story

Manor Wood is an outstanding school and pre-school setting and we are extremely proud of our children's achievements and our restorative approach to education. We have an award-winning Foundation Stage Unit (which comprises Nursery and Reception Children) and are incredibly unique in that we also have our Baby Nest and Pre-School on site which have places for babies from 6 months.

OWLCOTES MAT

Manor Wood Primary School joined the Owlcotes Multi-Academy Trust in June 2023. We did so to widen our partnerships within the city and to share our expertise with other schools and further develop our practice and provision.

Manor Wood Primary School. Where it all begins...

<https://www.manorwoodps.org.uk>



Our Curriculum

At Manor Wood, every child matters; every moment counts. Our curriculum is carefully constructed with this ethos in mind. It is personalised to Manor Wood, reflecting and celebrating the diversity of our entire school community. We have designed our curriculum with the intent that every child will be an independent, ambitious, respectful and happy learner. All children are encouraged to think positively about their abilities and learning styles, recognising these as differences and not difficulties. Our curriculum has been collaboratively created, ensuring that it is underpinned by enrichment which promotes high aspirations, knowledge, skills and global awareness.

Manor Wood Primary School. Where it all begins...



Our Three Golden Threads run through every aspect of our curriculum: Alfresco, Believe & Belong and Reading & Research.

<https://www.manorwoodps.org.uk>



Manor Wood children are empowered to be scientists, researchers and explorers and are passionate about discovering the wonders of the world around them. Our dedicated STEM lab offers our budding engineers and scientists the opportunity to apply their skills, test theories, design, create and investigate. We have child-led teams including STEM, Digital and Reading Ambassadors who promote the profile of reading and research across school. We love reading at Manor Wood and promote and celebrate the power of books. A range of carefully chosen studied texts help our children to grow as readers as they continue their Manor Wood journey and become authors themselves. As well as forming the basis of our research and underpinning each area of our curriculum, we prioritise reading for pleasure and our class storytime is a precious part of each school day. Our class story spine reflects a progressively challenging range of diverse topics, authors and genres, varying from classics to new authors, and representing the diversity we celebrate in our own school community. Our Library is the first thing you see as you come into the main entrance to school and our children will excitedly and enthusiastically recommend a book for you to enjoy. Manor Wood children know that books can let us see into the past, experience diverse cultures and even transport us into other worlds, and we are avid readers. Regular author and poet visits inspire our children and encourage children to explore a varied reading diet. Reading is something we don't confine to the classroom – our outdoor library, the 'Storybox', offers an inviting and cosy Alfresco reading environment for playtimes and lunchtimes.

Reading and research runs through everything our children do.



Alfresco

Reading and Research



Believe and Belong



Manor Wood Primary School. Where it all begins...

<https://www.manorwoodps.org.uk>



Manor Wood is fortunate to be made up of a wealth of children from diverse backgrounds, representing a vast array of cultural backgrounds. We have children from every one of the major world faiths, with cultural, linguistic and geographical heritage spanning the globe. Between us, we speak 37 different languages. We celebrate what makes us all special as well as what binds us together – our Manor Wood community. Restorative Practice (RP) underpins everything we do and we belong to a respectful and tolerant school community which values kindness: these threads of shared identity bind us together.

Our pupils are listened to and pupil voice is strong, with children taking on important roles in school. They lead as RP reps, supporting positive relationship building through restorative behaviour and circles. Our children learn to be responsible, resilient and independent and understand the power of repairing and nurturing relationships. We have child Mental Health reps and have been praised for our excellent PSHE curriculum. Manor Wood is described as having pupils' social, emotional and personal wellbeing “woven throughout all policies and practices and a fundamental part of school life” and having “a whole school approach where staff are fully committed to ensuring the very best support is available to pupils” in our external validation as a PSHE, MindMate and Physical Activity Friendly School. The report stated that “at the core of Manor Wood Primary is a drive to ensure that all pupils achieve in a safe and happy environment. The passion and commitment shown by staff, in order to achieve this aim, is what makes this school a very special place. Staff have created an environment that is calm and nurturing and this is felt the moment you enter the door.”

We are inclusive and celebrate different religions, cultures and our neurodiversity with assemblies, projects and events. Our children study a curriculum rich in diversity, learn about the beliefs of others and explore their own beliefs. They celebrate our rich and varied culture, studying books, authors and key figures in science and history from a range of backgrounds. We know that each one of us is different, but our community values bring us together.

At Manor Wood, children know they belong

Manor Wood Primary School. Where it all begins...

<https://www.manorwoodps.org.uk>



Alfresco

**Believe and
Belong**



**Reading and
Research**



We are lucky enough to be set within five acres of land including grassy banks, fields, woodland and outdoor learning environments. We believe that our outdoor environment is a classroom without walls – from developing their own projects in our inviting tepee, storytelling round the well-loved firepit or performing on the outdoor stage, cultivating our gardens, to curling up with a book in the outdoor 'Storybox' or exploring the muddy paths and secret dens of our woods, every child in school has opportunity to embrace learning outside and appreciates our natural world. We take inspiration from the Reggio Emilia and Forest School approaches, and know learning outdoors and surrounded by nature develops confidence and self-esteem through child inspired, hands-on experiences.

By embracing outdoor learning, we facilitate not just acquisition of knowledge, but we ensure our children develop socially, emotionally, spiritually, physically and intellectually. Our children can explore and take risks in a safe environment which means that they continually build on their skills, understanding and abilities by solving problems, building self-belief and resilience. Manor Wood children learn that there are problems and risks in everything we do and that we grow by overcoming them. We nurture our children to become healthy, resilient, creative and independent learners.

At Manor Wood we use orienteering skills, run and play inside and outside of lessons. Children take ownership of our Alfresco spaces, designing and creating garden spaces, observing and encouraging nature, creating habitats to encourage wildlife and utilising outdoor spaces for storytelling round the fire, drama and special days. Our grounds have hosted Stone Age camps, alfresco cooking sessions and Anglo-Saxon battles! We have a dedicated team of passionate Eco-reps who lead the school in saving energy, recycling, combatting climate change, encouraging biodiversity and caring for our planet.

From their very first days at Manor Wood, our children's early years experience is very much rooted in alfresco play, exploration and nurturing their curiosity and wonder of our natural world. We use a range of learner-centred processes to create a community for being, holistic development and learning where we foster resilient, confident, independent and creative learners.

We are no strangers to muddy wellies and understand that some of the most powerful learning takes place beyond the confines of the classroom!



**Reading and
Research**

Alfresco



**Believe and
Belong**

Manor Wood Primary School. Where it all begins...

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The National Curriculum sets out the minimum content. However, at Manor Wood Primary School, we work hard to ensure that our children have the opportunity to learn a wealth of additional skills and to develop their knowledge and understanding fully. For example:

- We offer a wide range of after-school clubs.
- Children take part in competitions, debating challenges, sports leagues and opportunities in the locality and across the city.
- We have a specialist music teacher to lead music across the school.
- Specialist teachers also provide a variety of instrument lessons, including violin, cello, viola, keyboards, flute, clarinet and percussion and we pride ourselves on our drama and varied productions across school.
- An art specialist teaches every child Art weekly across Key Stage 2.
- Practitioners with a particular skill and expertise in PE teach the Year 5 and 6 classes.
- Immersive theme weeks, days, visits and "hooks" enhance learning at every opportunity.
- Independence and personal responsibility are taught through Restorative Practice and many of our children are RP reps, promoting and supporting good behaviour across school.
- All children are involved in electing Team Captains from Year 6 who put themselves forward for election and take a leading role in school.
- Eco Champions from the pupil body promote environmental awareness and responsibility.
- STEM Ambassadors, Reading Ambassadors and Digital Leaders from the pupil body drive these areas forward with passion and enthusiasm.
- We have a designated STEM Lab for practical lessons.
- Our grounds, a grassy and wooded environment, is a "classroom without walls" for our children, where Alfresco learning flourishes – our children learn outside the classroom and think outside the box.
- Higher attaining children are not restricted by the National Curriculum and are encouraged to think flexibly, take risks with their learning and to pursue excellence in particular areas.

Manor Wood Primary School. Where it all begins...

School Organisation

Class Structure

Foundation Stage Unit – Nursery and Reception

KS1 – Year One and Year Two

KS2 – Year Three, Four, Five and Six

The School Day

7.30am – Breakfast Club

8.45am – The start of the school day

8:55am – Registration

10.30 to 10.45am – Morning Break

12.00 to 1.00pm – Lunchtime

2pm – Afternoon Break (KS1 only)

3.15pm – School ends

3.15pm to 6pm – After School Club

The hours the children are in school, with the exception of the Before and After School Provision, amount to 32.5 per week. This is in line with expectations for primary schools across the country.

End of the School Day

Children in Foundation Stage and KS1 must always be collected by an adult who is known to school staff. If this arrangement has been changed, the parent/carer is expected to contact the school office by phone or Seesaw and the class teacher will be informed. Parents should always collect their youngest child first.

School Security

During the school day, anyone entering school must enter use the pedestrian entrance gate on Carr Manor Road where there is a camera operated buzzer system. This enables any visitors to identify themselves to office staff before being allowed access to school premises. Visitors to school will be asked to sign in and out on our Inventory system and are expected to wear a visitors' badge during their time in school. The school gates are closed between 9am and 3pm.

School uniform information

From Year 1 the children are expected to wear the following school uniform. School uniform is optional for children in the Foundation Stage as casual clothes are recommended for the activities in the setting.

- Mid-grey plain trousers or shorts
- White shirt with school tie OR white polo shirt (with collar) with the official school sweatshirt or cardigan.
- Grey pinafore dress or skirt
- Pumps or a spare pair of shoes for indoor use
- White/grey/black tights, leggings or socks
- Hijabs must be teal, navy, black or grey.

General

- Sweatshirts must bear the official school logo
- Earrings must be studs
- Nose studs are unacceptable
- Hair bands/braids, slides etc should be teal, grey, black, or white
- Large bows and hair accessories are not appropriate for school
- Summer checked dresses may be worn from April–October but must be green.

Indoor PE Kit

- Plain navy or black shorts
- Plain white T-shirt.

Outdoor PE Kit

- Trainers and socks
- Plain white T-Shirt
- Plain navy or black jogging pants & sweat shirt/hoodie.

Book Bags

- Official Manor Wood book bags must be used – children do not need to bring pencil cases or other belongings to school. Storage for lunchboxes is provided in school.

School dinners, milk and free school meals

School dinners

We serve school dinners as “family service” around round tables with food in the centre and older children helping to serve some of the youngest. We believe meal times are a precious opportunity for meaningful conversations and community building. The price of school dinners is currently £2.90 per day.

All children in the Nursery, Year 3, Year 4, Year 5 and Year 6 will be charged £2.90 per day for a school meal. We ask that these meals are paid for via ParentPay, our online payment system.

All children in Reception and Years 1 & 2 are eligible for a meal through the government's Universal Infant Free Schools Meals offer.

Free school meals

Every day children and young people across Leeds are missing out on their free school meal. Child Friendly Leeds encourages families to check if they are eligible, as it could save you £456 per year per child.

Families who are entitled to free school meals are in receipt of certain benefits. To find out more, visit <http://www.leeds.gov.uk/residents/Pages/Free-school-meals.aspx>

NUT FREE

Please note that we are a nut free school.

School Milk – children are entitled to free milk each day up to the age of 5 and subsidised milk after that is available from our school milk partner.

Useful information

Manor Wood Primary School. Where it all begins...

<https://www.manorwoodps.org.uk>



Inclusion

"Pupils with SEND receive outstanding support. It is first rate. Leaders' ambition for pupils results in them making rapid progress towards age-related expectation. Highly effective systems are in place to check pupils' progress and aspirations for their achievement are high."

Ofsted 2019

We believe that all children should have an equal opportunity to attend our school. We value every individual and celebrate their achievements. We have structures and policies in place to promote inclusion. We identify SEND and respond to individual needs. We identify and overcome potential barriers to learning for individuals and groups. We set suitable learning challenges for every child.



Special Educational Needs and Inclusion

Every individual child and their learning is at the heart of all we do. With great teaching, a range of provision, additional support and guidance, we expect all children to achieve their full potential. A high value is placed upon pupil participation in all aspects of school life. All children are actively involved in setting, assessing and reviewing their targets, progress and achievements. Children should also follow our school rules – this applies to all children, all the time.

All staff in school access training for SEND throughout the year and many work alongside other professionals, to develop their skills, knowledge and expertise in specific areas of SEND. For example, we have staff who have developed high levels of expertise in Autism, Dyslexia and Down's Syndrome and all Teacher Assistants run intervention groups that cover a range of special educational needs. We have a strong SEND, Pastoral and Inclusion team, with three dedicated Learning Mentors and a Play Therapist.

Ofsted found that "Across the school, ambitious targets for each pupil and rigorous checks on progress carried out regularly keeps a good level of achievement on track. The sharp focus on pupils' progress means that whatever their ability and learning needs they are supported and challenged appropriately."



Admissions, Nursery Places and Manor Wood Club



Nursery Places

Start dates for nursery are September, January and April of any year and dependent upon availability of places. 15 and 30 hour funded places are offered. We have 78 places and are frequently oversubscribed. If we are oversubscribed, we allocate children according to the following priorities:

- 1.If they are a sibling of a child / children in our school
- 2.Children who live in our local area
- 3.Children who are likely to be able to be admitted by the Local Authority to our Reception
- 4.Children who use our pre-school provision

Admissions

Although we are an Academy we adhere to The Local Authority (LA) admissions policy. Parent/Carers need to apply on-line from 1st November 2024. The deadline for applications is 15th January 2025.

You will find out which school you have been offered in April, this is known as National Offer Day and is the same across the country.

Please note that even if your child attends our nursery, you will still need to apply for a school place. Children attending nursery are not automatically offered a place in the primary school. If you are offered a place at our school, then you need to contact us as soon as possible to accept or decline the offer. Please email us at: office@manorwood.owlcotesmat.org

Wrap around care

Mini Wood Club (Nursery and Reception) and Manor Wood Club (Years 1-6) offer Child care before school from 7.30am (£6) and after school until 6pm (£14). The club's main aim is for every child to have a positive start and end to their day. We provide a relaxing and fun atmosphere for children to play and learn in the hours before and after school. A healthy breakfast is served each morning and a small meal in the evening. Special requirements are catered for in terms of diet, and there are healthy snacks available during the session. The club is extremely popular so, please make enquiries well in advance if you would like a place. We also run a very successful holiday club and this will be advertised to families every term via Seesaw.

If you are interested in finding out more about Manor Wood Out of School Club, please contact the Children Centre office on 0113 2693515 or email cc@manorwood.owlcotesmat.org

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Manor Wood
Primary



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Every moment counts*

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**Contact
us**